

IMPACT Medicaid Revalidations Servicing Providers List

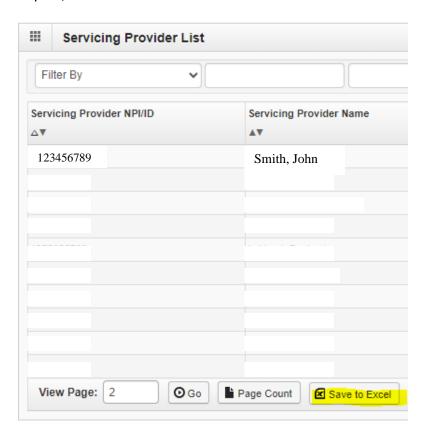
Please use the instructions below to view a list of servicing providers with their corresponding revalidations due dates.

Step 1: Log into **IMPACT** enrollment.

Step 2: Once the enrollment representative is logged into IMPACT enrollment, select "View Servicing Provider Details" from the Business Process Wizard.



Step 3: Once you click "View Servicing Providers Details," this will provide a list of servicing providers that can be exported to Excel, which <u>includes their revalidation status and cycle end dates</u>. To export, click "Save to Excel."



NPI and Name above are for example purposes only.

Electronic Signature Agreement: If a provider enrollment representative needs access to servicing providers' accounts, the representative must complete an Electronic Signature Agreement (ESA). For instructions on how to complete and submit the ESA, <u>click here</u>.

- Individual provider ESA form
- Organizational provider ESA form

Once complete, the Electronic Signature Agreement should be emailed to lmpact.Help@Illinois.gov. Please put "ESA" and the enrollment NPI or Tax ID number in the subject line of that email. An email will be generated and sent once the ESA has been processed. After receiving the email, log into IMPACT to see the requested enrollment populated into the provider drop down.